

# HOW TO SELL BACK YOUR TEXTBOOKS

Use this comprehensive, step-by-step guide to participate in the nation's leading buyback program.

## How-To Create A Buyback Quote

### Go to the Online Bookstore

Visit your Online Bookstore, or go to [www.mbsDirect.net](http://www.mbsDirect.net) to locate your school's Online Bookstore. Click the "Sell Your Books" link.

### Log in

Please enter your email address and password.

### View Customer Loyalty

If you have previously purchased your books from the Online Bookstore, those books will be listed, along with their buyback value. A Customer Loyalty Bonus on qualifying books will also be included, along with the corresponding buyback price.

### Adding Items

Since items are automatically added to your buyback cart, you must uncheck the "Add Item" box for those books you do not wish to sell. Click "Continue" to proceed.

### Adding Items NOT Purchased from the Online Bookstore

To sell back books not purchased from school's Online Bookstore, enter the ISBN of each extra book into the ISBN box and click "Price My Books." Those books will be listed along with their buyback value. Confirm which textbook titles you want to sell and add them to your buyback cart. Click "Proceed to Checkout."

### Confirm Mailing Address OR PayPal™ Account

Once your buyback cart has been created, confirm your mailing address and agree to the Terms and Conditions. In addition, we can credit your PayPal™ account with the buyback amount. If you choose PayPal™, please make sure you accurately enter the email address you use for PayPal™.

### Finalize Your Quote

Select "Finalize My Buyback Quote" to complete your quote. A quote is not finalized until it includes a quote number and expiration date. Your finalized quote is available by clicking the "View Quote" button on the confirmation page.

### Print Your Quote

Print your final quote (Packing List). Print at least one copy of the quote for every six books you plan to sell back. Multiple copies ensures that large orders are not lost if they are separated. Please be sure to keep a copy for your records.

## ***The Day of EZ Drop Buyback***

### **Drop off Your Books**

Bring your books, along with the copies of your finalized quote to your school on the day of the buyback. Drop your books off with your school's buyback moderator. He or she will be at a table ready and equipped to handle your books. Your books will be shipped to MBS Direct in Columbia, Missouri, where they will be processed. You will receive an email notification once we have received your books.

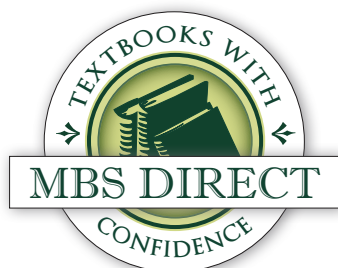
### **Wait for Your Money**

After your books have been processed, you will receive another email confirming their value. A check will be sent to your mailing address or we will credit your PayPal™ account. Please allow approximately 2-4 weeks for the entire process to occur.

**\*Please Note:** You will not receive payment for books that do not meet our minimum standards of quality. If you are unsure of whether or not your book is acceptable, simply ask yourself if you would be satisfied if we sold it back to you.

## ***Have Questions?***

Call 1.800.325.3252 or email [VB@mbsBooks.com](mailto:VB@mbsBooks.com) to speak with a Customer Service Representative.



## ***Common Buyback Terms***

### **Acceptable Book Conditions:**

All books must meet our minimum standards of quality. We will not purchase books with water or fluid damage, a severely damaged binding or spine, excessive writing, and missing or torn pages and cover. If you would purchase the book in subsequent academic terms, MBS Direct will probably purchase the book from you.

### **Buyback:**

The act of purchasing textbooks and course materials back from you. MBS Direct has one of the largest buyback programs in the nation.

### **Buyback Check:**

One method in which you'll receive buyback money from MBS Direct. Please allow 2-4 weeks for the entire process to occur. We'll email you when your check is in the mail.

### **Customer Loyalty:**

MBS Direct will give you an additional loyalty bonus for in-demand textbook titles if you purchased your textbooks from us and are selling back your textbooks to us. Customer loyalty follows this equation: Buy from us + Sell to us = Loyalty Bonus (more money at buyback!).

### **Drop-Off Day:**

The day in which your school's official textbook buyback takes place. Please remember to bring your books along with your online-generated buyback quote(s) to ensure a seamless Drop-Off Day. Remember to bring one buyback quote for every six books you intend to sell.

### **EZ Drop Buyback:**

Your school's official textbook buyback program. The name was derived as a reflection of the program—it's easy! Additionally, MBS Direct's EZ Drop Buyback program is one of the nation's leading buyback programs, so sell back your textbooks with confidence.

### **Guaranteed Buyback:**

On some of our popular textbook titles, we can guarantee you a buyback price at the time of purchase. Prices remain valid for the entire academic term. This buyback price will include your Customer Loyalty Bonus. Your family can now budget for the entire academic term and know upfront the true cost of owning a particular textbook title.

### **ISBN:**

International Standard Book Number, is typically located on the back of the textbook. Each textbook has its own unique ISBN for quick and easy identification.

**MBS Direct:**

Your school's official textbook provider. We pride ourselves on the fast, accurate delivery of course materials to our students and their families while upholding the highest level of customer service standards.

**My Account:**

This is a section of the Virtual Bookstore that can be accessed at any time. Typically, users will access this section to reprint a buyback quote if it is lost or misplaced.

**PayPal™:**

One method in which you may receive buyback money from MBS Direct. If you choose to have your PayPal™ account credited, make sure to enter the email address you use for PayPal™ to ensure accurate delivery of buyback funds.

**Quote:**

You must create a quote in order to sell books back to MBS Direct. By creating your quote online, you are essentially "locking-in" your books to be sold back to us. Our system will anticipate the arrival of your books, and assuming they meet our acceptable book conditions, you should receive the entire amount you were quoted. Please note: a quote is not final until you receive an email confirmation with a quote number and expiration date. Your buyback quote remains valid for 30 days.

**Online Bookstore:**

Your school's official bookstore. A unique Web site where you can purchase textbooks, sell back your textbooks and order ancillary materials, all organized according to your individual course schedule. We work closely with your school to make the ordering and buyback processes as easy as possible.

**Have questions? Contact one of our friendly customer service representatives.**

Call 1.800.325.3252 or email [VB@mbsBooks.com](mailto:VB@mbsBooks.com) to speak with a Customer Service Representative.

