



## Your Official Online Bookstore

As the official textbook provider for your school, MBS Direct appreciates your business and strives to provide you with the best selection, pricing, and service in the industry.

### **K-12 Guaranteed Buyback Program**

If your school has chosen to participate, we will guarantee a buyback amount on some of our most popular textbook titles. Guaranteed Buyback will display The True Cost of Ownership of those course materials for the academic term by showing you the final buyback value today.



As your school's official textbook provider, we make it easy for you to purchase and sell back your textbooks. Ordering online is the fastest and easiest method of acquiring your textbooks. In addition, when you order online you will be able to take advantage of money-saving used books and eBooks.

**Please note that all mail and fax orders are confined to new materials only.**

### How to Order

#### Online

Visit [www.mbsDirect.net](http://www.mbsDirect.net) to access your school's Online Bookstore and to order new and used books by class schedule. This is the fastest and easiest way to order your books.

#### Telephone

Call us at 800-325-3252 to place your order with one of our representatives 24 hours a day, 7 days a week.

#### Fax or Mail

Complete the Order Form and fax it to 800-499-0143 or mail it to:

MBS Direct  
2805 Falling Leaf Lane  
Columbia, MO 65201

### Did You Know?

**Satisfaction Guaranteed with 100% Return Policy**  
MBS Direct guarantees your satisfaction with a 100% return policy. If you should need to return your books, you can do so within 30 days after the start of class or the date your order was placed; whichever is later.

### Selling Your Books Back is Simple

At the end of the semester, you can create a buyback quote online and print a pre-paid shipping label when you log into your Online Bookstore. Simply ship your books and quote to MBS using the pre-paid shipping label, and a check will be mailed directly to you. Buyback services are provided by MBS Service Company (MBS).

### Customer Loyalty Bonus Gives You More

Get more money for your used textbooks from MBS. When classes are over, don't keep lugging those old books around. Sell them while they are in demand! When you sell back your in-demand used books, you'll receive top-dollar, plus an additional buyback bonus for being a loyal customer. The Customer Loyalty Program is just one more way we are working to earn your business.

### Got Questions?

Contact MBS Direct Customer Service at **800-325-3252** or email us at [vb@mbsDirect.net](mailto:vb@mbsDirect.net).



# K-12 Order Form

**Please Note: Mail and fax orders are limited to new materials only.**

- ① Complete contact information
- ② Enter method of payment
- ③ Complete the Order Form
- ④ Mail or fax completed order form to:

**MBS Direct**  
**2805 Falling Leaf Lane**  
**Columbia, MO 65201**

**Fax: 800-499-0143**  
 International Fax: 573-446-5254

To calculate your shipping cost, please visit [www.mbsDirect.net/Shipping](http://www.mbsDirect.net/Shipping).

To request a quote, including shipping charges, be created and emailed to you, contact MBS Direct Customer Service at:

**Phone: 800-325-3252**  
 International Phone: 573-441-9179

FOR OFFICE USE ONLY	
DATE:	INIT:
TIME:	ORDER#:

## ① Contact Information (please print):

Student Name (Last, First): \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Ship-to Address\*: \_\_\_\_\_ Suite #: \_\_\_\_\_

\*Please supply a street address for UPS delivery. If you are shipping to a business address, please provide the business name and suite number when applicable. P.O. Box orders will be shipped via Priority Mail.

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email\*: \_\_\_\_\_ \*Email required for buyback quotes and shipping information.

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

School Name: \_\_\_\_\_ Site Location: \_\_\_\_\_

## ② Method of Payment (select one):

- Check or Money Order—enclosed made payable to MBS Direct • \$25 returned check fee • Sorry, starter checks not accepted
- Credit Card (select one below):
- MasterCard   
  Visa   
  Discover   
  American Express

Credit Card Number:     -     -     -     Expiration Date:   /

Signature: \_\_\_\_\_

## ③ Order Form

Course ID	Start Date	Item Title (ISBN)	Author	Edition	Quantity	New Price

Please Note: Orders are shipped within 1 business day of receipt, Monday - Friday. Orders to be shipped by air, if received before 11:00 AM CDT/ CST, will go out the same day, weekends and holidays excluded. To expedite order fulfillment, payment by credit card or money order is recommended.

**Shipping:**

UPS Ground   
  Next Day UPS  
 2nd Day UPS   
  Priority Mail

Sub Total Amount	
(Missouri Residents add 3.325% tax) Sales Tax	
(Calculate shipping at <a href="http://www.mbsDirect.net/shipping">www.mbsDirect.net/shipping</a> ) Shipping	
Total Amount	